QUALIFIED ENTITY CLAIM FOR REFUND OF COLORADO SPRINGS SALES AND USE TAX PAID ON CONSTRUCTION MATERIALS

Pursuant to Section 2.7.810 of The City of Colorado Springs Sales and Use Tax Code

"**Qualified Entity"** means a religious, charitable, and eleemosynary organization; the United States government, the State of Colorado, its departments or institutions, and political subdivisions in the governmental capacity; and a school (other than a school held or conducted for private or corporate profit) in the conduct of its educational functions and activities.

Requirements:

- The qualifying entity other than one described in 2.7.418 of City Code, must hold a current letter of exemption from the City of Colorado Springs and be classified by the Internal Revenue Service as a 501(C)3.
- Each contractor and subcontractor shall complete forms ST-16QE and ST-16AQE relating to each transaction as proof of tax remitted.
- The documents specified in Tax Guide 06-101, and all other documents requested, must be submitted in conjunction with this application.

Name of Applicant: _____ License/Account# _____

Mailing Address: _____
Post Office Box or Street Address | City. State | Zip Code

Construction Project Address/Location: _____
Street Address | City. State | Zip Code

Contact Name: _____ Phone: _____

Email: _____

Total Price of Items Purchased: $ _____ **Please complete forms ST-16QE & ST-16AE

Amount of Sales Paid: $ _____

Amount of Use Tax Paid: $ _____

Amount of Claim: $ _____

I declare, under penalty of perjury, that this claim, and all accompanying schedules and statements, have been examined by me and to the best of my knowledge and belief are true, correct, and made in good faith, pursuant to City of Colorado Springs Sales and Use Tax Code and Colorado Springs Sales Tax Guide No. 06-101.

Authorized Representative/Title (Print): _____

Signature of Authorized Representative: _____ Date: _____

OFFICE USE ONLY

Claim Amount:	$ _____	65120-001-6110	$ _____
Changes:	$ _____	65120-118-5901-9160028	$ _____
Claim Amount to be Paid:	$ _____	65120-171-1300-9160028	$ _____

Audited By: _____ Date: _____

For Director of Finance _____ Date: _____

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