



AGENDA
Food Policy Advisory Board
Thursday, May 2nd 2019, 8:30AM – 10:00 AM
City Hall, Pikes Peak Conference Room
107 N. Nevada Ave, Colorado Springs CO, 80903

8:30AM: Call to Order

8:35AM: Public Comment/Board Member Comment

- Zac Chapman update – CSFR awarded \$300,000 grant from the Colorado Springs Health Foundation for the Hillside Community Hub
- Emily – Has been reaching out to develop a volunteer network in the old Roswell neighborhood. She is focusing on opportunities to change existing land use policy to make it easier for locally owned stores to offer fresh food.
- Ellen – Concerned with community comment on the use of bottle water in city meeting. Ellen will send an email to the mayor’s executive assistant to ask for consideration of the zero waste meetings and opportunities to work with Lyn Harwell on catering.
- Aubrey Day – Recapping the three elements of the food system assessment project: working with Colorado Springs Food Rescue, the policy audit, and the QUAD to address neighbor food access issues.
 - (INSERT PDF of most recent El Paso County (EPCO) Policy Audit – both the summary document and the matrices_update when final version is available)
- Erika – will be leaving the board in June due to relocation out of state.

8:45AM: Current Issues –

1. Strategic Plan – Discussion from board members review of plan
 - a. Take the existing Food Policy Advisory Board (FPAB) strategic plan and the existing draft of the EPCO to create a new document that clearly outlines priorities for policy brief work.
 - b. Use existing dashboarding tools to track key indicators under the identified areas of priority. Example of one such dashboard from the El Paso County Department of Public Health can be found below
<http://thrivingcolorado.com/partners/el-paso-county-public-health-scorecards/el-paso-county-healthy-eating-active-living/>
 - c. Agreed on using the above-mentioned strategy document to identify two policy briefs to complete in the next 12 months. One brief that would impact urban and another to impact rural.
2. Compost Brief –Plan for presenting (INSERT PDF COMPOST BRIEF HERE) to the Council on June 10th, 1PM
 - Decided to have the following FPAB members present.
 - Ellen, Emily, and possibly Megan (need to confirm)
 - Youth Ambassadors – Jonathan and Andre, Megan?
 - Who is presenting what?

- Introduce the FPAB and introduce the compost brief – Ellen and TBD Megan
 - Recommendations – Andre
 - Key Benefits – Jonathon
 - Conclusion – Emily
 - Attachments to submit before council working session
 - Compost Brief
 - PowerPoint document highlighting each area of the policy brief to be created by Erika
 - Single page handout on the mission and goals of FPAB
3. Pollinators – Beth update – research discovered ability to advocate for disallowing the use of particular pesticides such as glyphosate within a 1-mile radius of registered bee hives between 8am to 6pm. Next steps could be recommending a process for tracking hives and what contracts could be revised with pesticide.

9:50AM: Current Schedule for next year:

- Carly will send a doodle poll to find a new Friday morning meeting day. This changed was decided to better allow other city officials to participate in the meeting.

9:55AM: Final Public Comment/Board Member Comments

- Action Items assigned/reviewed
 - a. Sean – work with Aubrey Day to create a new document showing overlap between FPAB strategic plan and the EPCO food policy audit and send to Carly
 - b. Ellen, Emily – prepare for June 10th presentation
 - c. Erika – revise FPAB single page handout, created compost brief PowerPoint and send to Carly
 - d. All members review documents sent by Carly to the group no later than 5-23-19 (allowing two weeks to review and come ready with comments)
 - i. Revised FPAB Handout (mission and goals)
 - ii. Compost Brief
 - iii. Compost Brief PP
 - iv. New Policy Priorities Document

10:30AM: Adjournment – Next Meeting:

- Next FPAB will be Thursday June 6th
- Agenda Items
 - a. Preparation for June 10th presentation – hold a mock presentation
 - b. Review working documents

"In accordance with the Americans with Disabilities Act of 1990 ("ADA"), the City of Colorado Springs will not discriminate against qualified individuals with disabilities. Anyone requiring an auxiliary aid or reasonable accommodation to participate in this program should make the request as soon as possible but no later than 48 hours before the scheduled event".

WORKING GROUPS:

Urban Agriculture (Backyard Farming and Land Use:

DEFINE: The urban farm and homesteading group will focus on defending and expanding the rights of homesteaders in this city through policy identification and policy change.

-Develop urban homesteading/farming comprehensive plan for 2019

Food Literacy: Sean

DEFINE: The literacy group focuses mainly on education. They promote nutrition, local food, and cooking skills through celebratory event and educational campaigns.

-Develop city literacy comprehensive plan for 2019

Rural Policy:

DEFINE: The rural policy group is the main advocate for rural farmers and bridges the physical distance between rural and urban in order to promote the benefits of rural production in our city.

-Identifies the benefits of rural farming to our city, bridging the physical and communication barrier between rural farmers and urbanites.

-Connects with rural farmers to learn about policy challenges and barriers they are facing.

Community Retail/Economic Growth: Emily

DEFINE: The community retail group focuses on promoting and enabling local procurement in our city.

-Identifies policy, bureaucratic, and educational barriers that inhibit retail of local foods from the perspective of restaurateurs, farmer's markets, local grocery stores, etc.

-Researches procurement in other cities to develop a guiding model for our city.

-Develops a comprehensive community retail plan for 2019.

Communication/Media:

DEFINE: The communication/media group works with all other subcommittees to help keep FPAB and the initiatives in city and county radar.

-Keeps up steady communication with other subcommittees about the current projects and work that is being done.

Policy Brief: Purpose - A policy brief presents a concise summary of information that can help readers understand, and likely make decisions about, government policies. Policy briefs may give objective summaries of relevant research, suggest possible policy options, or go even further and argue for particular courses of action.

Policy Brief: Format –

- **Title:** A good title quickly communicates the contents of the brief in a memorable way.
- **Executive Summary:** This section is often one to two paragraphs long; it includes an overview of the problem and the proposed policy action.
- **Context or Scope of Problem:** This section communicates the importance of the problem and aims to convince the reader of the necessity of policy action.
- **Policy Alternatives:** This section discusses the current policy approach and explains proposed options. It should be fair and accurate while convincing the reader why the policy action proposed in the brief is the most desirable.
- **Policy Recommendations:** This section contains the most detailed explanation of the concrete steps to be taken to address the policy issue.
- **Appendices:** If some readers might need further support in order to accept your argument but doing so in the brief itself might derail the conversation for other readers, you might include the extra information in an appendix.
- **Consulted or Recommended Sources:** These should be reliable sources that you have used throughout your brief to guide your policy discussion and recommendations

Erika- City Council work sessions- <https://coloradosprings.legistar.com/Calendar.aspx>

Megan- City Council meetings- <https://coloradosprings.legistar.com/Calendar.aspx>

Sean- El Paso County Commissioner activity <http://74.208.113.192:8080/ams/elpaso>

Beth- Parks projects and initiatives/ upcoming master planning activities etc.

Zac – Planning Commission - <https://coloradosprings.legistar.com/Calendar.aspx>

Possible Future Briefs:

Enhancing local food production

Award's farmers markets

Next Policy Briefs:

- Zoning Codes in residential areas for food retail/grocery