



Food Policy Advisory Board

Meeting Minutes

704 E. Boulder Street

Sustainability Center

October 4, 2018

8:30am-10:30am

Board members present: Julie Slivka / Erika Liljestrand/ Megan Harris/ Sean Svette/Zac Chapman

Staff members present: Sabrina Cotta, Aubrey Day

Guests present: Ellen Johnson- Fay, Jill Gaebler

1) **Call to Order** – Megan Harris called the meeting to order at 8:30am.

2) **Public Comment/Board Member Comment**

Megan will be stepping down as board chair. Interviews for new members will be scheduled for November 7th from 9:00-11:30. Looking for 1 new member and two alternates.

3) **Discussion of Policy Briefs**

Review of last month's meeting, plan to create policy briefs to submit to city council and possibly other city departments or the public.

These briefs will highlight the board's position and interest on important food related topics in the community and provide guidance for future decisions and policies.

Discussion of best way to approach making briefs:

Decided to work on briefs during the meetings and Sabrina can help assemble the briefs.

Reviewed Policy Brief examples and decided that components should include:

- Title
- Photo
- Summary
- Key Points/Problem statement
- Community Impact
- Policy Options
- Action
- References
- Who the board is

Briefs should align with Plan COS and the Strategic Plan and tie back to the mission of the group and have economic and social benefits.

Discussion on topics to focus on for the first few policy briefs

- Edible landscapes – Sean has lots of research on this topic and will share this with the board. Will continue to research and look into this complex topic.
- Composting – Will start with this brief as the city contract for waste disposal is coming to an end.
- Access to markets – share support for residents having a minimum of 10minute access to groceries.
- Farmer’s markets
- Land Use
- City Procurement

Discussion on next steps for Composting brief

Zac will invite Nat Stein to talk at our next meeting about composting.

Suggestion for the brief to encourage the city to only consider waste companies who offer composting in the RFP process.

The city could have composting bins at their facilities and lead by example

Maintain focus on food waste

Tasks for next steps were assigned to members, members should send Sabrina findings by 10/19 for her to draft brief by next meeting

Will review the draft at the next meeting

4) **Final Public Comments/Board Member Comments**

There is a high school ambassador program starting so there will be a high schooler joining the board without voting privileges. This will likely start next year.

The new budget came out city council will have a public meeting on it on 10/18 from 5-7:00 at city hall

Reminder to look at other meetings happening in the city and stay more on top of city council and other board discussions.